

Annunciation School

Application Process for New Students

Pre-Kindergarten and Kindergarten through Grade 7

Applications for admission to Annunciation School are conducted on a rolling, space available basis each academic year. Applications may be submitted at any time. Once we receive and review your paperwork, the school will contact you to schedule an appointment for you and your child to visit the school and meet with a school representative. Notification of the application status will be mailed to families as decisions are able to be made. In order to secure your child's place in our school program, parents / guardians must register their child by the date indicated in their child's acceptance letter.

Annunciation School gives preference in admission to:

1. siblings of currently enrolled Catholic students whose parents are active members of Annunciation parish;
2. siblings of currently enrolled Catholic students whose parents are active members of another parish;
3. Catholic students whose parents are active members of Annunciation parish;
4. Catholic students whose parents are active members of another Catholic parish;
5. non-Catholic students.

All Grades

Complete, sign, and date the three page application included in your admissions folder (also available for download from the school website at: school.annunciationcrestwood.com)

Return completed application to the school office with the following items:

1. \$50 application fee
2. Copy of child's birth certificate
3. Copy of child's baptismal certificate (if Catholic)
4. Copy of child's immunization record
5. For Kindergarten applications: a copy of the Pre-Kindergarten report card
6. For applications of higher grades: the previous two years' report cards and standardized test scores (where applicable) and copies of New York State test results

Please note that all students applying for Pre-Kindergarten must be toilet trained (no Pull-Ups) by the start of the school year.

In accordance with New York State regulations, students will be admitted to PreK-3, PreK-4, kindergarten, or first grade if they will be three, four, five, or six years old (respectively) by December 31 of the year they enroll.

If you are transferring from another school, we will contact the principal to ensure that your tuition and fees are up to date.

Any student applying after March 15 will incur a higher registration fee.

If you have any questions, please call the school office at 914.337.8760.